

Flatmate Agreement

Find out more at info.flatmates.com.au/flatmate-agreement



Head-tenant or property owner's details

Person(s) who is offering the room or property

Full Name	State	Postcode
Address	Email	
Suburb	Mobile Number	
New flatmates viewed landlord's ID	Name and contact details for property maintenance if different than above	

New flatmate's details

Person(s) who is renting the room or property

Full Name	State	Postcode
Current or alternative address	Email	
Suburb	Mobile Number	
Landlord viewed tenant's ID		

Room being rented

Address
Suburb
State
Postcode

New flatmate viewed property and met current flatmates

Names of all the people who live in the property

Tenancy is for

Room name
Shared facilities

Room is

Unfurnished Furnished

Any other details of what is being let

Rent and Termination

Find out more at info.flatmates.com.au/rent-payments

Rent amount	Method of rent payment	Start Date	End Date
	Bank transfer		Leave blank for periodic agreement
Weekly rental amount paid	Name on account	Notice to end lease (either party)	
weekly		Must stay full-term	
every 2 weeks	BSB	1 week	
Other:	Account Number	2 weeks	
	Cash (must give receipt)	4 weeks	
	Other:		

Holding deposit (Optional) Find out more at info.flatmates.com.au/holding-deposits



Amount	Room will be held for	Paid by
1 weeks rent	1 week	Cash (get receipt)
2 weeks rent	2 weeks	Bank transfer
	Other	

Kept by the landlord if the tenant withdraws from the agreement. If the landlord withdraws from the agreement then the deposit is returned to the tenant.

Date Paid

Security Bond Find out more at info.flatmates.com.au/bonds

Bond amount	The bond is held by	Condition report
No Bond	The landlord	Has been completed
1 weeks rent	State bond board	Has not been completed
2 weeks rent	Landlords agent	Find out more at info.flatmates.com.au/condition-reports
3 weeks rent		
4 weeks rent		

Bills Find out more at info.flatmates.com.au/rights-obligations

Electricity	Water	Gas
Included in the rent	Included in the rent	No gas at property
Split evenly between tenants	Split evenly between tenants	Included in the rent
Other: -----	Other: -----	Split evenly between tenants
		Other: -----

Internet

No internet at property

Included in the rent

Split evenly between tenants

Other: -----

Any other bills or shared costs

House Rules and Additional Terms

Signed Head Tenant/ Property Owner

Name

Date

Signed New Flatmate

Name

Date

Share accommodation legal circumstances vary, visit info.flatmates.com.au/share-accommodation-legal-situations to ensure this agreement is suitable for your situation. You should seek independent legal advice for your specific circumstances.

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